

Call for Proposals

Guidelines for Applicants

UK-Indonesia Going Global Partnerships (GGP) Grant 2022

Call opens: 29 September 2022

Call closes: 7 November 2022 at 11:59pm UK time

Guidelines for Applicants

1. Introduction

Going Global Partnerships builds stronger, more inclusive, internationally connected higher education and TVET systems which support economic and social growth.

Through this British Council programme, you can connect, collaborate and innovate with universities, colleges, education policy makers and other partners in the UK and around the world.

The overall expected outcomes of Going Global Partnerships include:

- Enabling research: supporting research, knowledge and innovation collaborations to address local and global challenges and promote inclusive future growth.
- Internationalising HE institutions: creating the enabling environment and supporting institutions and individuals to benefit from internationalisation.
- Strengthening systems: improving the quality and efficiency of tertiary institutions and systems.
- Enhancing student outcomes: addressing the qualities of the global graduate (e.g. soft skills, employability, community outcomes).

Going Global Partnerships offers you vital international opportunities - the chance to build relationships, to share ideas and good practice, to access grant funding for collaborative partnerships and more.

You can see current and upcoming Going Global Partnerships opportunities on our website: <https://www.britishcouncil.org/education/he-science/going-global-partnerships/connect-collaborate>. We have many opportunities being launched at this time, so please check this page regularly.

This document refers to the following opportunity: **UK – Indonesia Going Global Partnerships (GGP) Grant 2022**.

2. Data Protection

The British Council will use the information that you provide for the purposes of processing your application, making any awards, monitoring and review of any grants. The legal basis for processing your information is agreement with our terms and conditions of application (contract).

We may share all application data with our supporting/funding partners in the partner country to assist the management of the application process. We may share data with agencies responsible for monitoring and evaluation of the UK-Indonesia Going Global Partnerships Grant.

The British Council complies with the General Data Protection Regulations 2016/679 (EU GDPR). We process and handle personal information according to these regulations. The

personal information that you provide on this form will only be used for the processing of your application. The information will be viewed by British Council, staff of Ministry of Education, Culture, Research and Technology (MoECRT) Indonesia, and those who are part of the decision-making process. Your information will not be used/shared beyond the partners listed above for any other purpose without your specific consent. British Council reserve the right to publish and share anonymised aggregated information with stakeholders.

Organisation details, where collected, are used for monitoring and evaluation and statistical purposes. Gender information and country of origin, where collected, is used solely for statistical purposes. If we need to contact you, we will do so using the contact details you have provided. Under UK Data Protection law, you have the right to ask for a copy of the information we hold on you, and the right to ask us to correct any inaccuracies in that information. If you want more information about this, please contact your local British Council office or the Data Protection Team inforgovernance@britishcouncil.org or see our website: <http://www.britishcouncil.org/privacy-cookies/data-protection>. We will keep your information for a period of seven years after the project.

3. Overview of UK-Indonesia Going Global Partnerships Grant 2022

Responding to UK-Indonesia Joint Working Group on Higher Education, the British Council is delighted to publish a grant call for UK universities to submit joint proposals with Indonesia universities to design and deliver projects on improving pre-service training for future teachers working in early childhood education (preschool) and in inclusive education setting. The two focus areas are identified by Directorate General Education Personnel, MoECRT. Please see Appendix 1 for more details.

The Joint Working Group is high level forum between UK and Indonesia governments to discuss stronger collaboration between the two higher education systems. Priority areas discussed in recent Joint Working Group forums includes transnational education (TNE), TVET, edtech, research collaboration, English and teacher training. In 2021-22, British Council awarded eight Going Global Partnerships grants to UK universities working with partners from universities in Indonesia to initiate and develop TNE. Please see Appendix 1 for more detailed information on current grantees of Going Global Partnerships and UK-ID English Digital Innovation Grant. For 2022-22, we will allocate a total grant of GBP 120,000 to support four collaborative projects between UK and Indonesia universities to improve pre-service teacher training in Indonesia.

4. UK-Indonesia Going Global Partnerships Grant 2022 Priority

To ensure greater impact and sustainability, we will prioritise proposals that work more on pre-service teacher training. We know that universities which deliver pre-service teacher training are playing important role in improving quality of teachers in the future. They are anchor institutions. Our assumptions are adequately prepared teachers will contribute to the resilient of an education system, and internationally connected higher education institutions would be more energised to share best practice and to draw from each other's expertise to create sustainable

solutions. That being said, we also recognise that pre-service and in-service trainings are interconnected.

5. Aim and Objectives

The overarching aim of the Grant is to facilitate partnerships between UK and Indonesia universities to design and deliver projects on improving pre-service training for teachers working in early childhood education and inclusive education.

The Grant can cover partnership activities which deliver the following objectives:

- Explore ideas, share knowledge, and best practice
- Strengthen capacity in teaching, learning, research and innovation
- Establish new institutional or enhance existing partnership in areas such as:
 - Mobility (students and academics)
 - Developing contents and materials, and piloting them
 - Transnational education (TNE)

Activities covered by the Grant can be delivered in digital or face-to-face or blended format. However, we strongly encourage applicants to consider carbon footprint when planning and designing activities for the proposal. It is important that the proposals demonstrate the ability to generate outcomes which can be felt by wider higher education institutions in the UK and Indonesia.

6. Funding

Funding allocated for the Grant is GBP 120,000 in total. It is intended to support four collaborative projects. Maximum grant allocated per project is GBP 30,000. Project duration is maximum of 15 months from 1 January 2023 until 31 March 2024. The funding is for the whole project duration and not per annum.

Funding must be jointly applied by a UK university (Lead Applicant) and an Indonesian university (Partner). The British Council will sign grant agreement with the Lead Applicant, and channel the funding to them. It is the responsibility of the Lead Applicant to discuss and reach an agreement with their Partner about funding management and disbursement. It is the responsibility of the Lead Applicant to transfer the funding to the Partner. This division of budget must be clearly referenced in the proposal.

The UK university signing grant agreement with the British Council will be accountable for the use of the funding. However, their partners must also be aware of the British Council's funding requirements in order to prevent delays or withdrawal of the funding.

7. Official Development Assistance (ODA) Eligibility

For the purpose of the Grant, we define activities leading to impact with development relevance as activities that have the potential to contribute to the economic development and social welfare of low and middle-income countries, benefitting low income and/or vulnerable populations in these countries. In order to be considered for funding, all proposals must clearly articulate a plausible pathway to positive impact on these populations within a short to medium term timeframe (within 5 to 10 years).

Applications which do not meet this criterion cannot receive the funding. In some disciplines, development relevance can be longer term and less direct than in other areas, impact may also be societal. In all cases, it is the responsibility of the applicant to articulate within the application how the proposed activities will meet these criteria. Applicants must provide the development impact in the application form and should not expect reviewers to make assumptions about development impact that is not clearly described within the proposal. For more information, please read more at: <https://www.britishcouncil.org/about-us/how-we-work/finance/official-development-assistance>.

Failure to demonstrate ODA eligibility will render your application ineligible regardless of other success criteria. Please make sure you consider the ODA relevance of your application. In order to show development relevance within the context of their proposed project, applicants are advised to include within their application reference to any local or national consultation, links to government policies, and existing links with government institutions.

8. How to Apply

Please click the following link to complete online application form. Application closes on 7 November 2022 at 11:59pm UK time: https://bit.ly/GGP2022_Application_Form

A copy of application form is provided in Appendix 3. This is for reference only. Submission via email is not accepted except for the supporting documents required.

Essential Documents below must be submitted following the instructions given in the online application form:

- CVs (UK: 1 lead & 1 deputy. Indonesia: 1 lead & 1 deputy)
- Letter of support from the Lead Applicant (UK university. The letter must also outline how the funding will be divided between the lead applicant and the partner)
- Letters of support from the Partner (Indonesia university. The letter must also confirm that the Partner agrees with funding and disbursement arrangement outlined in letter of support from the Lead Applicant's institution)
- Budget template (Appendix 4)
- Gantt Chart
- Monitoring and Evaluation Plan (Appendix 5)
- Lead applicant's bank details (Appendix 7)

9. Eligibility Criteria

Lead Applicant and Partner must meet all criteria as follows:

ELIGIBILITY CRITERIA	Y / N
Proposal must be submitted as a joint UK and Indonesia partnership	
Lead Applicant must be an accredited UK university	
Partner must be an accredited Indonesia university	
Letters of support from both Lead Applicant and Partner institutions signed by relevant senior authority within the university must be attached to the proposal	
Both Lead Applicant and Partner must have capacity to administer the Grant	
Lead Applicant agrees to sign Grant Agreement with the British Council	
Lead Applicant confirms that Grant Agreement as stipulated in Appendix 6 of this Call for Proposal has been reviewed and that it agrees to sign it upon receiving notification of successful application	
The online application form completed, including all Essential Documents, by the deadline (11:59pm UK time, 7 November 2022)	

10. Eligible and Ineligible Costs

All proposals submitted must include the budget proposed for the project (Appendix 4). The budget requested in the proposal should cover only costs that are essential, appropriate, and relevant to the collaboration to ensure value for money. The proposal should specify any cost sharing through direct and indirect institutional contributions. A list of eligible and ineligible costs can be found in Appendix 2. Please contact British Council Indonesia Education Team at ihe.indonesia@britishcouncil.or.id for clarification if needed.

11. Co-funding

Co-funding is not a criterion for this grant, but it adds value to the proposal and will be given extra consideration during assessment and selection.

12. Equality, Diversity, Inclusion (EDI)

The British Council is committed to equal opportunities and diversity in all activities, including the avoidance of bias due to gender, disability, racial or ethnic origin, sexual orientation, or religious belief. Lead Applicants are encouraged to work towards achieving an equal gender balance and promote diversity, ensuring no applicants are excluded from participation on the basis of ethnicity, gender, religious belief, sexual orientation, or disability. Further information on

the British Council's Equality Policy can be found at

<https://www.britishcouncil.org/organisation/transparency/policies/equality-diversity-inclusion>

13. Gender Statement

Applicants are required to consider the impact their project will have on gender and provide a gender statement. Below are the project aspects that can be taken into consideration for the gender statement but not limited to:

- Outputs
- Outcomes
- Make-up of the project team; participants, stakeholders and beneficiaries of the project
- Processes followed throughout the programme. The statement is part of the equality, diversity and inclusion (EDI) assessment criterion in this call.

The following questions should be answered when writing the statement:

- Have measures been put in place to ensure equal and meaningful opportunities for people of different genders to be involved throughout the project? This includes the development of the project, the participants of the research and innovation, and the beneficiaries of the activities.
- The expected impact of the project (benefits and losses) on people of different genders, both throughout the project and beyond.
- The impact on the relations between people of different genders and people of the same gender. For example, changing roles and responsibilities in households, society, economy, politics, power, etc.
- How will any risks and unintended negative consequences on gender equality be avoided or mitigated against, and monitored?
- Are there any relevant outcomes and outputs being measured, with data disaggregated by age and gender (where disclosed)?

Not all questions will be applicable. If a question is not applicable, you will need to articulate the reasons why. It should not be a re-statement of your Institution's policy; you may refer to the policy but should show how the policy will be implemented in terms of the project.

14. Communication, Promotion and Publicity

Proposal must have a solid plan to communicate and promote the activities, share the results and outcomes of the project with external parties and stakeholders. Branding guidelines will be shared along with the Grant Agreement.

15. Project Reporting, Monitoring and Evaluation

Successful applicants are responsible to submit a progress report every six months and a final report to the British Council. This report shall consist narrative and financial information that tracks progress against the milestones submitted by the applicants in the Monitoring and Evaluation Plan. An online narrative report and financial report templates will be provided after the grant agreement is signed. Applicants are also expected to report efforts and contribution made on gender equality as discussed in the gender statement submitted by the applicants.

The British Council will conduct regular monitoring and evaluation, including the commission of independent evaluations of selected activities that are of strategic importance to the Grant. Record of project including record of activities, contracts, important project document, spending and supporting documentations related with financial transaction should be kept according to the retention period of UK and Indonesia and for the purpose of external audit.

Applicants must submit monitoring and evaluation plan (Appendix 5).

16. Assessment Criteria

Shortlisted applicants may be contacted for further information about their proposals. Only applications with a score of 70 and above will be shortlisted. The assessment will be done by a panel of evaluators from the British Council, MoECRT and sector experts.

ASSESSMENT CRITERIA	SCORE
<p>Alignment with strategic objectives of the Grant:</p> <ul style="list-style-type: none"> Proposals must clearly explain what the project expects to achieve and how this will create measurable and tangible impacts in enhancing progress of the thematic areas described in Appendix 1. (20 points) Proposals must demonstrate the ability to generate outcomes which can be felt by wider higher education institutions in the UK and Indonesia. Projects principally benefiting one institution will not be considered. (20 points) 	40
<p>Ability to deliver, strong M&E plan & ODA relevance:</p> <ul style="list-style-type: none"> Deliverability: Proposals must incorporate a credible delivery plan with realistic milestones for progressing the different elements of the project for timely completion. Projects must be led by a team with the skills and experience necessary to successfully deliver the works. Gantt chart must be included. (10 points) Monitoring and evaluation (M&E): Proposals must have a clear M&E plan which explains key performance indicators and monitoring procedure. Tangible milestones should be set, with an explanation as to how they would be measured. A risk management plan should also be included. (10 points) ODA: Clear evidence is provided demonstrating that the project will contribute to the economic development and social welfare of the partner institution and within a reasonable timeframe (within 5 to 10 years). (10 points) 	30

ASSESSMENT CRITERIA	SCORE
Sustainability, EDI (Equality, Diversity, Inclusion), and value for money: <ul style="list-style-type: none"> • Proposals must demonstrate the best possible ways to ensure project benefits can endure beyond the funding period. (10 points) • Impacts of the proposals on gender equality must be clearly articulated and measures must be in place to ensure equal and meaningful opportunities for people of different backgrounds, race, faith, ages, gender, sexual orientation, and disability throughout the project. This includes those running the project, activity participants, and beneficiaries. (10 points) • Proposals must demonstrate the best possible outcomes with the funding and resources available. Co-funding is an added value. (10 points) 	30
TOTAL SCORE	100

17. Payment and Spending

Following announcement of the results, the British Council will sign Grant Agreements with the Lead Applicants. The Lead Applicants are responsible to allocate some of the funding provided by the British Council to their Indonesian partners.

Unless otherwise stated, the British Council will administer 90% of the funding within 60 days of receiving the signed Grant Agreement. Once the funding is released, a notification will be sent to the account contact details provided by the university in the Bank Details Form (Appendix 7). Please ensure that you provide the right contact details on the Form. The 10% balance of payment will be paid by the end of project delivery upon satisfactory review of the project.

Expenses incurred by the Lead Applicants and their partners prior to the start date or beyond the end date of the signed Grant Agreement, including any costs incurred in the production of the proposal, cannot be charged against the Grant provided by the British Council.

The British Council reserves the right to recover payment in full if the final report and supporting documents are not satisfactory, or the activities have not been delivered as planned. In cases where the project expenditure is less than the funding awarded, the underspend cannot be used for further activity unless agreed by the British Council. Requests to utilise the underspend should be sent to British Council Indonesia Education Team at ihe.indonesia@britishcouncil.or.id prior to additional expenditure. Requests should be submitted from 3 months before the end of the project.

In cases where the project activities cannot be delivered due to unforeseen circumstances, the successful applicants should consult the British Council for the funding to be repurposed.

18. Timeline

ACTIVITY	TIMELINE
Call for Proposal published by British Council	29 Sept 2022
Briefing session. Chance for UK & Indonesia universities to ask questions If you're interested to join the briefing session, please register yourself through this link: https://bit.ly/GGP2022_Briefing_Registration by 10 Oct at the latest.	11 Oct 2022
Deadline for applicants to submit questions and request for clarification on terms and conditions of the Grant Agreement	14 Oct 2022
Proposal submission deadline	7 Nov 2022 (11:59pm UK time)
Proposal assessment, eligibility check, due diligence	18 Nov 2022
Notification of proposal assessment outcomes	23 Nov 2022
Grant Agreement signed by Lead Applicants and British Council	1 Dec 2022
First funding disbursement by British Council	Dec 2022 / Jan 2023
Project delivery period	1 Jan 2023 – 31 Mar 2024
6-month progress report covering delivery period of Jan – Jun 2023	July 2023
6-month progress report covering delivery period of Jul – Dec 2023	Jan 2024
Final Project Report	1 March 2024

19. Applicant Screening

In order to comply with UK government legislation, the British Council may at any point during the application process, carry out searches of relevant third-party screening databases to ensure that neither the applicant nor any of the applicant's employees, partners, directors, or shareholders are listed:

- as an individual or entity with whom national or supranational bodies have decreed organisations should not have financial dealings;
- as being wanted by Interpol or any national law enforcement body in connection with crime;
- as being subject to regulatory action by a national or international enforcement body;

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- as being subject to export, trade, or procurement controls or (in the case of an individual) disqualified from being a company director; and/or
 - as being a heightened risk individual or organisation, or (in the case of an individual) a politically exposed person.
 - If the applicant or any other party is listed on a screening database for any of the reasons set out above, the British Council will assess the applicant as ineligible to apply for this grant.

The applicant must comply with all reasonable requests from the British Council for information to complete the necessary screening searches. Applicants should read the relevant text on the application form and tick the box to show they understand it.

20. British Council contact details

British Council Indonesia Education Team:

Email: ihe.indonesia@britishcouncil.or.id

Appendix 1 – Context

Responding to UK-Indonesia Joint Working Group on Higher Education, the British Council is delighted to publish a grant call for UK universities to submit joint proposals with Indonesia universities to design and deliver projects on improving pre-service training for future teachers working in early childhood education (preschool) and in inclusive education setting. The two focus areas are identified by Directorate General Education Personnel, Indonesia’s Ministry of Education, Culture, Research and Technology (MoECRT).

Early Childhood Education

Teachers Law Number 14 of 2005 requires all teachers to complete bachelor’s degree and mandatory certification before they can teach. Fully certified teachers should have met all the four standards including personal, pedagogical, social, and professional competence.

In the past, early childhood education (ECE) provision in Indonesia was mainly delivered outside formal education system.ⁱ However, ECE is becoming more prominent in the national government of Indonesia policy document in recent years. For example, The National Medium-Term Development Plan 2020-2024 sets a target to increase Gross Enrolment Rate for ECE from 34 percent to 53 percent.ⁱⁱ

Studies from round the world attest the importance of ECE to children participation and attainment in later stage of their schooling.ⁱⁱⁱ Therefore, Indonesia’s plan to expand ECE provision is to be welcomed. There are three emerging issues that Indonesia needs to work towards improving ECE provision:

- With more than 90 percent of ECE providers are private institutions,^{iv} better oversight and ensuring quality of delivery across all providers (public and private) are critical.
- Expanding ECE provision and expanding it effectively to target children from disadvantage backgrounds require continues financial commitment from government.
- Enhancing quality of teachers is critical to ensure standard of practice in classroom. Given limitation of British Council grant, we require applicants to only focus on this issue.

Inclusive Education

According to the World Bank publication on the latest state of inclusive education in Indonesia, *“Almost 30 percent of children with disabilities do not have access to education. Among those who have access to education, the proportion of girls with disabilities is lower than that of boys, accounting for 39 percent of all children with disabilities enrolled in school. The negative correlation between disability and attendance in Indonesia is one of the highest among low- and middle-income countries. Having a disability reduces school attendance by 61 percent for boys and 59 percent for girls. Average years of schooling among children with disabilities is only 4.7 years, while the national average is 8.8 years. The primary education completion rate is 54*

percent for children with disabilities, compared to 95 percent for children without disabilities. This gap is larger in secondary education, suggesting children with disabilities face more barriers as they continue education.”^v

Students with disabilities face far more barriers than students without disabilities. Some of those barriers arise from personal, family, and cultural circumstances. Online searches on news related with children with disability in Indonesia could lead us to some heart-breaking stories of school-aged children with disability being locked up by family members because they feel ashamed. However, some of those barriers are also likely come from school environment. In particular, the World Bank publication highlighted the following barriers:

- access and equity of inclusive education
- quality of teaching and learning
- governance and service delivery

Given limitation of the Grant that British Council can provide, we expect applicants to focus on the quality of teaching and learning barrier. For the context of this Grant call, we define inclusive education as education provision for students with special needs. We expect applicants to come up with collaborative works to address some of findings described in the report including:

- Lack of training for teachers in inclusive schools – both in terms of the quantity and quality - is a major challenge.
- Quality of training also matters, as many teachers in inclusive schools are not confident about teaching children with disabilities even after training.
- Principals also have unmet training needs and are often not able to facilitate collaboration between inclusive and special schools.
- Lack of a standardised teacher training system combined with weak capacity of local governments has led to insufficient training opportunities for inclusive teachers.

As UNESCO noted in its 2020 publication, “an important element of inclusive education involves ensuring that all teachers are prepared to teach all students. Inclusion cannot be realised unless teachers are empowered agent of change, with values, knowledge and attitude that permit every student to succeed.”^{vi} UNESCO further elaborates that teacher’s preparation encompasses both teacher education (pre-service training) and professional learning opportunities (in-service training).

UK-Indonesia Going Global Partnerships Grant 2022 Priority

To ensure greater impact and sustainability, we will prioritise proposals that work more on pre-service teacher training. We know that universities which deliver pre-service teacher training are playing important role in improving quality of teachers in the future. They are anchor institutions. Our assumptions are adequately prepared teacher will contribute to the resilient of an education system, and internationally connected higher education institutions would be more energised to share best practice and to draw from each other’s expertise to create sustainable solution. That being said, we also recognise that pre-service and in-service trainings are interconnected.

Current Going Global Partnerships Grantees

Currently there are eight active Going Global Partnerships grantees in Indonesia. They are:

UK University (Lead)	Indonesia University (Partner)	Project
Anglia Ruskin	University of Gadjah Mada (UGM)	TNE in clinical competencies for future nurse
Dundee	Indonesia International Institute for Life-Sciences (i3L)	2+2 in Life Science
Edinburgh	International Islamic University of Indonesia (IIIU)	Dual degree MA in Islamic and the Globalised Muslim World
Edinburgh	University of Gadjah Mada (UGM)	bespoke curriculum and course materials on family medicine for online and face to face delivery
Heriot-Watt	Surabaya Institute of Technology (ITS)	joint curriculum and delivery of blue energy and economy
King's College	Universitas Indonesia (UI)	Interdisciplinary Digital Economy Programme in the Singhasari Special Economic Zone
Middlesex	University of Gadjah Mada (UGM)	Joint curriculum and TNE cooperation in digital twin technology for strengthening health system resilience
Nottingham	Del Institute of Technology (ITDEL)	Joint Teaching Programme in Sustainable Transportation

In addition to Going Global Partnerships, we also fund another eight projects through UK-ID English Digital Innovation Grant.

UK-ID English Digital Innovation Grant

The British Council Indonesia, with the support of the UK Department for International Trade (DIT) and the Indonesia Ministry of Education, launched 8 new UK – ID English Digital Innovation Grants. The overall aim of the 8 projects funded by the Grant is to strengthen professional development for English teachers in schools and lecturers in higher education institutions across Indonesia.

Four of these projects are specifically designed to support professional development pre-service and inservice English teachers in schools across Indonesia. The projects will develop specific new teacher training materials which in future will be available to all training (pre-service) and serving (inservice) English teachers. The four projects are:

- Bell (Cambridge) and Universitas Kristen Satya Wacana (UKSW) are working together to provide teacher development courses to English teachers in the SoE region in Eastern Indonesia.
- Peartree languages (Cardiff, Wales) and Dompot Dhuafa are working on Nusantara-Go! This programme focuses on the 21st century competencies of teachers of primary and secondary school aged children in the rural context.
- The ELT Consultants and Indonesia Technology Enhanced Language Learning (iTELL) are working to strengthen 300 secondary English teachers' competence, performance and effectiveness in integrating technology and digital tools / technology into their teaching (both in the classroom and online).
- Nile ELT (Norwich, UK) and Eduversal are working together to create and pilot localised versions of three established NILE online courses.

The other four projects are designed to support professional development for English lecturers and EMI lecturers in Higher Education institutions. They are:

- Polytechnic Negeri Pontianak and Polytechnic Negeri Malang are working with leading academics from the University of Glasgow, the University of Reading and the University of Edinburgh to develop a MOOC (massive open online course) for EMI lectures.
- Universitas Indonesia and the University of Sheffield are working together on the EMI Pathfinder Project.
- The City of Glasgow College and Politeknik Negeri Batam are working to develop teaching resources to build EMI and Academic English capacity.
- The University of York is working with Universitas Pendidikan Indonesia (UPI) in Bandung to improve the provision of general English and English for academic purposes to university students, university academics – as well support language training for prospective scholarship awardees.

Our English team are now in discussion with the Ministry of Education to plan for pre-service and/or capacity building programme, working with the UK English Language Training sector and building on recently launched [English Digital Innovation Grants](#), for English teachers and primary teachers.

Endnotes

ⁱ OECD, *Education in Indonesia: Rising to the Challenge*, 2015 (https://www.oecd-ilibrary.org/education/education-in-indonesia_9789264230750-en)

ⁱⁱ Bappenas, *RPJMN 2020-2024*, 2019

ⁱⁱⁱ OECD, 2015

^{iv} BPS (Indonesia's Central Statistics Agency), 2021:

https://www.bps.go.id/indikator/indikator/view_data_pub/0000/api_pub/MTVRQXRzUDNYdzRJVGFnVmZWRDE0UT09/da_04/1

^v World Bank, *Embracing Diversity and Inclusion in Indonesian Schools – Challenges and Policy Options for the Future of Inclusive Education*, 2021

(<https://documents1.worldbank.org/curated/en/535361634052935364/pdf/Embracing-Diversity-and-Inclusion-in-Indonesian-Schools-Challenges-and-Policy-Options-for-the-Future-of-Inclusive-Education.pdf>)

^{vi} UNESCO, *Inclusive Teaching: Preparing All Teachers to Teach All Students*, 2020

(<https://unesdoc.unesco.org/ark:/48223/pf0000374447>)

Appendix 2 – Eligible and Ineligible Costs

ELIGIBLE COST

Please note that the following costs are eligible for funding:

- Travel: Travel fares (economy class) and subsistence costs to the UK/Indonesia. This includes visa fees, vaccinations, quarantine costs, and medical insurance to the UK and Indonesia.
- Local travel in the UK and overseas (public transport to and from the airport and for meetings/visits is encouraged where possible).
- Reasonable accommodation and subsistence costs for staff for visits to their partner institution in the UK or overseas following the British Council travel rate.
- Reasonable hospitality costs (not self-entertaining costs).
- Reasonable production costs (e.g. for the development of materials but not including the staff time relating to such development of materials).
- Human resources costs (university staff) shall not exceed 30% of requested funding. Consultancy fee (when procured externally, including for the purpose of conducting Monitoring and Evaluation) shall not exceed 20% of requested funding.
- Staff costs of temporary research and research assistant personnel, and other temporary staff recruited to work solely on the project.
- Essential equipment for use on the project including consumables, specialist software licenses essential to the collaboration, access fees to facilities or library services. Equipment must be essential to delivery of the project and cannot be expected to be provided by institutions.
- Cost of meetings, training events, workshops, public engagement events and seminars integral to the proposal. Translation and interpreter fees.
- Publication costs directly related to the collaboration - this includes web page development by external providers, if appropriate.
- Online platform and relevant costs for digital delivery can be included.
- Attendance at conferences or other events in Indonesia, UK or virtual event to present outputs and outcomes of the project.
- All of the above activities must be directly related to the development and delivery of the agreed project. Lead Applicant will be asked to complete expenditure information and provide evidence with receipts to British Council for monitoring and auditing purposes.

INELIGIBLE COST

The following costs are ineligible for funding:

- Participating institutions' staff costs. The funds are not intended to contribute towards the direct costs of full-time staff time associated with the project.
- Promotional activities which are solely concerned with the recruitment of overseas students.
- Institutional overheads including administration fees and other indirect costs.
- Costs associated with Master's and PhD studentships are not eligible under this call (including stipends).

- Purchase or rental of standard office equipment. This includes IT hardware – laptops, personal computers, tablets, smart phones, Mac workstations, computer parts and peripherals, etc. Any standard hardware which would routinely be used by researchers and academics will not be funded.
- Office software and office equipment including desks, chairs, filing cabinets, photocopiers, printers, fax machines.
- Mobile phone costs including rental or purchase, and monthly phone bills.
- Exchange rate costs/loss and other banking related costs.
- IP costs, Patents, copyright, licensing or other IP-related costs.
- Costs relating to the construction, procurement or rental of physical infrastructure, (e.g. office buildings, laboratory facilities). It is expected that rooms and facilities essential for the routine operation of collaboration are provided as an in-kind contribution by the participating institutions. These can be detailed as an in-kind contribution in the budget breakdown.
- Entertainment costs such as: gifts; alcohol; restaurant bills or hospitality costs for personnel not directly participating in the project; excessive restaurant costs; excessive taxi fares.
- No profit or fees to be charged during the period of this grant funding.

TRAVEL RATE (AS OF JUNE 2022)

Below are costs that are allowed for travel to/in the **UK**:

- **Meals rates:**
 - ❖ Breakfast (if applicable): £5
 - If travelling before 6.30 am or if breakfast is not provided at the hotel
 - ❖ Lunch (if applicable): £8
 - There is no provision for claiming lunch on day trips
 - ❖ Dinner (if applicable): £30
 - If staying overnight
 - ❖ Please note you will be reimbursed to the amount you have actually spent (receipts must be provided)
- **Accommodation rates guidance by city:**
 - ❖ Edinburgh: £80 – £90
 - ❖ London: max £150
 - ❖ Manchester: £70 – £80
 - ❖ Elsewhere: £60 – £80

Below are costs that are allowed for travel to/in **Indonesia**:

- **Meals rates:**
 - ❖ Breakfast (if applicable):
 - In Jakarta: max IDR 100,000
 - Outside Jakarta: max IDR 75,000
 - Reimbursable only if it is not included in hotel room rate; or if you check out the hotel before 6.30 am to catch a flight.
 - ❖ Lunch (if applicable):
 - Claim based on actual receipt with maximum: IDR 299,802 (in Jakarta) or IDR 249,802 (outside Jakarta)

-
- ❖ Dinner (if applicable):
 - Claim based on actual receipt with maximum: IDR 328,993 (in Jakarta) or IDR 278,993 (outside Jakarta)
 - **Accommodation rates guidance:**
 - ❖ Indonesia: IDR 900,000 – IDR 1,500,000/night (incl. breakfast)

Appendix 3

Application Form

Appendix 4

Budget Template

Appendix 5

Monitoring and Evaluation Template

Appendix 6

Grant Agreement

Appendix 7

Bank Details Form